

Action Taken Report

Presented at the IQAC Meeting held on December 18, 2024

Ref: Minutes of IQAC Meeting dated 7th March 2024

Observations/Discussion	Action to be Taken	Responsible Person	Target Date	Action Taken /Status
Agenda 1: Review / follow up of actions from previous IQAC meeting				
It was suggested to explore uploading the courses of Online MBA Program offered by MAHE Directorate of Online Education to SWAYAM portal .	DoE to upload the contents of the online courses on SWAYAM portal	Director, Online Education	Report Progress by next IQAC	Developing Online programs for Swayam is a structured process which requires submission of proposal to Govt of India with possibility of receiving funding for the development charges . It may not possible to just upload the content that was developed for MAHE online MBA. Therefore DOE is encouraging faculty members to submit the EOI to SWAYAM and DOE will facilitate the content development. To review progress in next IQAC
Student complaints /grievances about evaluation. It was suggested to introduce paper seeing .programs.It was implemented on	Registrar Evaluation will seek a report on this initiative from both MIT and MCOPS and see whether this has reduced their revaluation requests. Also, he	Registrar Evaluation	Next IQAC meeting	The matter was discussed in detail in ECM Oct 2024 Present status: In Manipal campus, Paper seeing before publication of the result is successfully

<p>pilot basis in MIT and MCOPs</p>	<p>will call for a review meeting with top Management and plan further action</p>			<p>implemented in MSIS, MCOPS and MIT Manipal. In Bangalore campus, it is successfully implemented in TAPMI Bengaluru, MLS, Department of Public Policy and MIT Bengaluru. Many more institutions such as MSAP, DOC have come forward in implementing the same in upcoming academic terms. Target is to extend this practice to all institutions of Technology & Science and Management, Law, Humanities & Social Science vertical within next SIX months. Discussions are on with MCHP, PSPH, MCON regarding implementation of same within next SIX months. To extend it to medical & dental schools', the availability of infrastructure is not adequate. Trying to expand the capacity of centralised valuation halls in KMC Manipal, Mangalore and MTMC Jamshedpur for the purpose in</p>
-------------------------------------	---	--	--	---

				<p>the upcoming budget.</p> <p>Summary:</p> <ul style="list-style-type: none"> • Paper seeing before publication of results will be implemented in all constituent institutions/ Departments of MAHE within ONE year • With this initiative, the revaluation requests after publication of results will be zero. • Scheduling of this activity need to be optimized.
Standardization of Transcripts given on university letterhead.	<p>Transcripts must be issued under the University's name, seal, and signature, as well as the signature of the Head of Institution.</p> <p>The implementation status of this is to be reported in the next IQAC meeting</p>	Registrar Evaluation	Next IQAC meeting	Centralized issue of transcript will be implemented with SLCM 2.0 rollout, w.e.f July/August 2025
Around 15 Focused areas have been identified in different disciplines including Social Science by DoR. It was suggested to identify focused	DOR to report the progress in the next IQAC	Director – Research	Next IQAC	The data is getting analyzed and will be presented in the next meeting.

groups for these identified areas and to work on it.				
Installing 10 more Sanitary napkin vending machines at various locations, including the Mangalore campus, in 2024	Installation of machines in Manipal and Mangalore campus	Director General Services	Next IQAC	The installation of two coin-based vending machines at Marena and KMC library was successful, and it received a positive response. However, managing petty cash and ensuring the correct coin was inserted proved to be a hassle. To address this, it has been decided to install the latest version of UPI QR code-enabled vending machines, which are more user-friendly. These new machines will be provided by PCI. Initially, A total of 10 vending machines will be installed at the MAHE campus, and 2 at the Mangalore campus, by the end of January 2025.
Conducting Environment / Stability and Energy audits at all the MAHE buildings VC suggested, moving forward, we should go for sensor-based switches by next	DGS to explore installation of sensor based switches and flow controller for water taps . Report status in next IQAC	DGS	By Next IQAC	Successfully installed sensor-based corridor lighting in Two major Blocks. In the next fiscal year, it is planned to install sensor-based corridor lighting in two more major hostels blocks.

year and a flow controller for all the taps				<p>Star Rating for Buildings based on EnPI – Kwh/ sq Mtr/Year.</p> <ul style="list-style-type: none"> • 5 Star: 72 Buildings • 4 Star: 30 Buildings • 3 Star: 10 Buildings • 2 Star: 08 Buildings • 1 Star: 02 Buildings <p>Flow-restricted taps, which were initiated in 2023, will continue. Completed Buildings: 13 Water Savings: 25 to 30 % per building.</p>
An academic and administrative audit at Bengaluru campus	To complete the Academic Audit, once the Self-study report is submitted by Bengaluru campus	Directors – Quality & Compliance		SSR submitted by Bengaluru campus. Scheduled the audit on December 20, 2024.
Agenda 2: Review of actions initiated based on NAAC peer team observations - Peer Team Report 2022 Observations				
Presented the Peer team recommendations and actions taken report in the meeting held on Dec. 14, 2022.				
Agenda 3 Review of Qualitative /Quantative Metrics				
Review of Qualitative and Quantitative Metrics				Already presented to the top management during the review of AQAR 2022-23, held on Dec. 22, 2023
Agenda 4. Best Practices Sharing and New Initiatives				
Compilation of Best Practices	To get the details of the best practices suggested	Director-Compliance	By June 2025	Compilation is under progress .

Suggestions received in IQAC 1. Development of Academic Leadership 2. Succession plan program	from the respective departments.			
New Initiatives:	Present new initiatives by IQAC	QA Team	MRM meetings	Presented and discussed in the MRM held on Sep. 12, 2024. Details available in the Quality office
Agenda 5. Review / approval of the Annual Quality Assurance Report				
Approval and Submission of the AQAR for the period 2023-24	Compile and Circulate for Review before Submission	IQAC Coordinator	Before AQAR submission deadline	Compilation is nearing completion. AQAR will be shared for review once completed.
Agenda 6. Review of Academic and Administrative audit outcomes (if conducted during the period)				
An academic and administrative audit at Bengaluru campus	To complete the Academic Audit, once the Self-study report is submitted by Bengaluru campus	IQAC Coordinator	After submission of SSR by MAHE Bengaluru campus	<ul style="list-style-type: none"> Received the Self-study report from Bengaluru campus Review and analysis of the report under process Scheduled the audit on December 20, 2024.
Agenda 7. Suggestions for Improvements /Stakeholders inputs				
Input from MSAP Student: Request for a Stationery shop facility on the college premises.	Suggested to use MIT campus store till the facility is worked out	----	---	----
Input from MIT Student :	Informed that, it will be started, once we get the	----	----	---

Requested for a Medical store facility at the campus	license to start this store			
Input from Commerce Student : Raised concern over the department running in two different locations as it is creating problems in coordinating various events and club activities	It was informed that, Management is aware of this issue and this problem may require more time for resolution .	----	----	----
Congestion in the Computer lab in PG block	This will be reviewed along with the above issue.	----	----	----
Installation of Sanitary vending machine at TAPMI	Will be taken care	DGS	By Next IQAC	By the end of January 2025, two UPI QR code-enabled sanitary vending machines will be installed at TAPMI

Agenda 8. Activities Planned for the year and their progress

Status of Completion of Activities Planned by IQAC	NAAC – AQAR 2023-24 compilation and submission	QA Team	Continuous	Compilation under progress
	Data submission to QS & THE World Rankings 2026 and QS Sustainability Ranking 2026	QA Team	As per Ranking Timelines	The process has been started
	Academic Audit at Bengaluru & Jamshedpur Campus	QA Team		Academic audit at Bengaluru campus will be held on December 20, 2024

	Application to AICTE for program approvals	QA Team	As per AICTE timelines	EOA Application submitted
	Hand holding MGM College for autonomous status by UGC	QA Team		Autonomous status granted by UGC
	ISO Internal Auditor Training program	QA Team		Two batches were completed in the month of July, and Fifty three new auditors were added to the pool. Two more batches are planned during Jan. 6-11, 2025

Agenda 9. Agenda for Academic Council

Nil

Agenda 10. Any other matter with the permission of chair

IQAC coordinator informed the house that the existing Industry/Alumni representative in the IQAC has requested to relieve him from this committee, as he has been a member for the last few years.	Agreed. Suggested adding some one from own incubated companies as the Alumni/Industry representative	IQAC coordinator/ Registrar	May 15, 2024	Completed
VC suggested involving IQAC chairpersons of Bengaluru and Jamshedpur campuses in the Main campus IQAC meetings, to stay connected with happenings and expectations of Main campus .	To add them to the University IQAC and invite them to the IQAC meetings	IQAC coordinator/ Registrar	May 15, 2024	Invited

VC also suggested IQAC coordinator attend the IQAC meetings of Off-campus centers as University representative	IQAC coordinator to attend as suggested	IQAC coordinator	Continuous	--
Pro VC – M'lore campus requested to invite a student representative from Mangalore campus to attend this meeting	Approved. To invite from next meeting onwards	IQAC coordinator	Next meeting onwards	Invited and attended through online

Sd/-

Director / Coordinator, Internal Quality Assurance cell