

International Centre for Applied Sciences

Guidelines for handling Malpractice & other extraordinary situations during End-semester/Make-up examination/IA Tests

Level	Definition (Type)	Punishment
0	Termination of the paper due to medical emergency	Cancellation of the paper, if requested by the student. 'I' grade shall be awarded to the subject in such cases.
1	Possession of mobile phones or any other electronic gadgets (with or without examination related material, either in switch ON or OFF mode), attempts to elicit answers from neighbors ignoring warning, allowing fellow students to copy from one's answer book ignoring warning etc.	'F' grade shall be awarded to the particular subject. The student is allowed to write the paper in the next permitted examination.
2	Using the mobile phones/copying the material from paper or electronic form (chits, mobile phone, digital watch with memory & blue tooth, programmable calculator with memory & provision to connect to other devices), examination related material scribbled on the parts of body, hall tickets, calculators etc., exchanging answer sheet/other materials which are of assistance in the examination.	Invalidation of whole semester examination. 'F' grade shall be awarded in all subjects. The student is allowed to write all the papers in the next permitted examination.
3	Repeated offence	Invalidation of whole semester examination. 'F' grade shall be awarded in all the subjects. The student is not allowed to write any papers in the same semester duration, also.
4	Impersonation, threatening exam officials, fellow students, destroying answer papers, disrupting examinations.	Debarring from examination up to one year based on the recommendation by the enquiry committee.

Note: In all the above malpractice cases, the Invigilator shall report the same immediately to the Associate Director/Chief Superintendent of Exams/ICAS Office along with the supporting documents. The enquiry shall be done at the Institute, as per MAHE guidelines.