



# MANIPAL

ACADEMY of HIGHER EDUCATION

(Deemed to be University under Section 3 of the UGC Act, 1956)

## Application for issue of PROVISIONAL PASS CERTIFICATE /CONSOLIDATED MARK CARD/DUPLICATE MARK CARD (fill the details which are applicable)

Reg. No.: \_\_\_\_\_

NAME (in Capital letters)			
Institution Name			
Course name			
Branch/ Specialization		Month & Year of passing	
Tel/Mobile No.:		e-Mail:	

Request for the issue of	
<input type="checkbox"/> PROVISIONAL PASS CERTIFICATE	Month & Year of passing : Internship Completion date: (enclose copy of the certificate, Applicable for MBBS, BDS & Allied Health Science courses)
<input type="checkbox"/> CONSOLIDATED MARK CARD	Year/Sem.: _____ number of original mark cards enclosed. ( Enclose all original mark cards for issue of consolidated mark cards)
<input type="checkbox"/> DUPLICATE MARK CARD	Enclosed: <input type="checkbox"/> _____ number of damaged original mark cards <input type="checkbox"/> Affidavit and FIR copy
<b>Note:</b> i. Enclose damaged/mutilated original mark card(s) for replacement with duplicate mark card(s). ii. In case of misplace/loss of mark cards, enclose an affidavit (refer overleaf for format of the affidavit) and copy of police complaint (FIR) for duplicate mark card.	

Details of fees paid		
DD/Challan/ Receipt No. and date	Bank Name	Amount (₹)

Place:	
Date:	Signature of the Candidate

<b>For official Use Verified and Recommended</b>
▪ It is certified that the candidate has cleared all dues.

Verifier Name:	
Signature:	Signature & Stamp of the Head of the Institution

**FORMAT OF THE AFFIDAVIT (on ₹20/- Non-Judicial Stamp Paper)**

**Before the Registrar-Evaluation, Manipal Academy of Higher Education  
(Deemed to be University) Manipal, Udupi District, Karnataka, India**

.....(Name of the Student), .....Deponent

**AFFIDAVIT**

I, ..... son/daughter of .....

aged.....residing at..... solemnly affirm and state  
as follows:

1. I say that I have misplaced the originals of the following certificates issued by the Manipal Academy of Higher Education (*Deemed to be University*), Manipal

**a) Registration Number**

**b) Particulars of the Certificate Lost:**

2. I say that in spite of diligent search I am unable to trace the originals of the aforesaid certificates and hence they are taken as lost. If traced, I will produce them before the Manipal Academy of Higher Education (*Deemed to be University*), Manipal.
3. I say that I have not misused the same and I shall not misuse the same if recovered.
4. I say that for the purpose of ..... I need the certified duplicates of the said certificates.
5. It is therefore necessary that on the strength of this affidavit certified duplicates are issued to me by Manipal Academy of Higher Education (*Deemed to be University*), Manipal at my cost.
6. All this is true.

**DEPONENT**

Solemnly affirmed and signed before me on this day of .....

.....dt.....

**NOTARY PUBLIC**